

Town of Stow

Selectmen Meeting Minutes – April 1, 2013

Opening: The Board of Selectmen meeting was called to order at 6:30PM on April 1, 2013 in Stow by Kathleen Ela

Present: Kathleen Ela, Richard Meserve, & Susan Smith

Approval of Agenda: The agenda was unanimously approved.

Approval of Minutes: The minutes of the previous meeting were approved.

Open Issues: Susan called Carla Schneider of Alpine Web, she resolved all issues and set up a phone training section to learn how to update the website. We do owe Alpine Web for their hosting services and Susan will be doing all updates and postings from now on.

Kathleen could not reach Sara Neddenriep but will continue calling regarding last year's clean up cookout.

Richard found out that the Town Clerk is also the Public Access Officer.

Kathleen called Kathleen Hathaway regarding being our Animal Control Officer. She will continue to do so for now. Christine will send her the list of dogs in Town that have not been licensed so that she can contact their owners.

New Business: Chris reported that she received an email from Ryan Albert regarding Deer Hill Rd and its' immediate need of repair. Katie reported that the work was done on March 30th. Richard rode over Deer Hill Rd. and added that the road, before the bridge, needs a couple of loads of gravel after it dries out.

There was one homestead exemption application approved.

Frank Eastman will come to the next selectmen's meeting to discuss the letter he received from the selectmen regarding the Town no longer needing his services.

Richard called Judy Doore, MMA, about the Town's liability for volunteers. She said there is an insurance policy the Town could purchase to cover volunteers but that we should wait & see if the new bill in the Legislature passes.

Richard also went over other bills in Legislature that could have affects on the Town.

Richard will prepare what needs to be printed on road signs for spring closures and to replace the "No Thru Trucks" with signs that have weight limits on them. He has been using the "Municipal Road Ordinance" which was printed in 1992, as guidance. Susan will check online to see if there is a newer version.

We went over things that should be added to our website. Diana will email Susan a copy of the selectmen's meeting minutes each week and a copy of the selectmen's letter printed in the Town report.

Diana gave the selectmen copies of Trial Balance, Appropriations 2013, Carry Forward Balances, Budget vs. Actual Expense Report, and will continue to update these reports monthly.

Richard requested printouts of the Roads & Bridges account for the last 4 or 5 years to get an average of expenses yearly so that they can estimate how much money could be spend on preparing Union Hill Rd. for reconstruction.

Kyes application for forest fire insurance application was filed out & mailed.

Warrant #7 for \$2396.24 was approved & signed.

Adjournment: Meeting was adjourned at 8:50PM by Kathleen Ela. The next selectmen's meeting will be at 6:30PM Monday, April 15, 2013.

Minutes submitted by: Diana Davis